## 2004 Real Estate Withholding Tax Statement

593-B

Withholding Agent (Payer/Sende	er) Check one:	Escrow/Title Company	y   Accommodator/Int	ermediary	☐ Buyer	
Name, Mailing Address, City, State, and	•	Private Mailbox No.	☐ FEI	N		
				Social Security Number (SSN)		
				•		
Seller or Transferor (Complete or	ne 593-B for each	seller, unless husband	and wife)			
Name, Mailing Address, City, State, and ZIP Code			Private Mailbox No. Social Securit		Security Number (SSN)	
			•	Spouse's SSN (if jointly owned)		
				☐ FEII	N   California Corporation Number	
				<u>I</u>		
Escrow or Exchange Information	n					_
1 Escrow or Exchange Number 2 Date of 3		Exchange Completion, , or Installment Payment	3 Total Sales Price		4 Ownership Percentage	
			\$		%	
5 Address (or parcel number and county) of the	nty) of the	6 Amount Subject to Withholding		7 Amount Withheld From This Seller		
☐ Installment Payme ☐ Boot		\$		\$ .		
		Check One:		Check One:		
		☐ Total Sales Price x Ownership %		(.0333 x Amount Subject to Withholding)		
		•	Reduced by FTB (Enter Confirmation No. Below)			
		1		R0400		
		☐ Failed Exchange (Total Sales Price x Ownership %)		10-		
Preparer: Name and Title (please type or	r print)		Telephone Number		Number	
	· F::::/			/ \		
					1	_

Copy A for Franchise Tax Board – File with Form 593

For Privacy Act Notice, get form FTB 1131 (Individuals only)

## **General Information**

California Revenue and Taxation Code Section 18662 requires the buyer or other transferee to withhold 31/3 percent of the total sales price on the disposition of California real estate when the seller is an individual, a corporation with no permanent place of business in California, or a non-individual with a last known street address (at the time of the real estate transfer) outside of California.

## **Purpose**

Use this form to report the real estate withholding for each seller.

Forms 593 and 593-B replace Form 597, *Real Estate Withholding Tax Statement*, and are to be used for all escrows that close on or after January 1, 2004.

Use a separate Form 593-B to report the amount withheld from each seller. If the sellers are married and they plan to file a joint return, include both spouses on the same Form 593-B.

## **Who Must File**

Any person who withheld on the sale or transfer of California real property during the calendar month must file Forms 593 and 593-B to report and remit the amount withheld. Generally, this will be the title company, escrow company, intermediary, or accommodator.

Normally, the buyer will only complete these forms when reporting the withholding on installment payments.

### When and Where to File

File **Copy A** of Form 593-B with Form 593 and pay the amount of tax withheld within 20 days following the end of the month in which the transaction occurred.

If a non-individual seller requested a waiver from FTB before the close of escrow, but has not received a response by the time escrow closes, the parties may direct the escrow person to hold funds for withholding in trust for 45 days. If at the end of 45 days we have not responded, the escrow person should call us at (888) 792-4900 to check the status before remitting any withholding.

Attach **Copy A** of Form 593-B to the back of Form 593 and mail with payment to:

FRANCHISE TAX BOARD PO BOX 942867 SACRAMENTO CA 94267-0001

Distribute the other copies of Form 593-B as follows:

- Copies B & C Send to sellers within 20 days following the end of the month in which the transaction occurred.
- Copy D Retained by withholding agent.

## **Interest and Penalties**

Interest will be assessed on late withholding payments and is computed from the date due to the date paid.

If the real estate escrow person does not notify the buyer of the withholding requirements in writing, the penalty is the greater of \$500 or ten percent of the required withholding.

If the buyer (after notification) or other withholding agent does not withhold, the penalty is the greater of \$500 or ten percent of the required withholding.

If the withholding agent does not furnish complete and correct copies of Form 593-B to the seller by the due date, the penalty is \$50 per Form 593-B. If the failure is due to an intentional disregard of the requirement, the penalty is the greater of \$100 or ten percent of the required withholding.

If the withholding agent does not furnish complete and correct copies of Form 593-B to the <u>FTB</u> by the due date but does file them within 30 days of the due date, the penalty is \$15 per Form 593-B. If Form 593-B is filed more than 30 days after the due date, the penalty is \$50 per Form 593-B. If the failure is due to an intentional disregard of the requirement, the penalty is the greater of \$100 or ten percent of the required withholding.

## **Specific Instructions**

## **Withholding Agent**

Check the box to indicate the type of withholding agent (the person actually sending the withholding to the FTB). Typically, this is the escrow or title company for regular sales and simultaneous Internal Revenue Code (IRC) Section 1031 exchanges; the accommodator or intermediary for non-simultaneous exchanges; and the buyer for installment payments.

Enter the name, address, and tax identification number of the withholding agent (payer/sender).

Enter the social security number only when the buyer, who is an individual, is sending the withholding payment.

## **Seller or Transferor**

Enter the name, address, and tax identification number of the seller or transferor. If the seller is an <u>individual</u>, enter the social security number (SSN). If the sellers are husband and wife and plan to file a joint return, enter the name and SSN for each spouse. Otherwise, do not enter information for more than one seller. Instead, complete a separate Form 593-B for each seller.

If the seller is a <u>revocable trust</u>, enter the grantor's individual name and SSN. Do not enter the name of the trust. (For tax purposes, the revocable trust is transparent and the individual seller must report the sale and claim the withholding on the individual's tax return.)

If the seller is an <u>irrevocable trust</u>, enter the name of the trust and the trust's federal employer identification number (FEIN). If the trust has not received a FEIN, then enter the trustor's SSN. **Do not enter trustee information**.

For all other <u>non-individual</u> sellers, enter the FEIN or California corporation number.

## **Escrow or Exchange Information**

### **Caution – Installment Sales**

Follow the Installment Sales instructions only if the buyer <u>agreed</u> to withhold 3<sup>1</sup>/<sub>3</sub> percent of each principal payment. The buyer must have completed and signed Form 593-I, *Real Estate Withholding Installment Sale Agreement*, to defer any withholding. Attach Form 593-I behind the Form 593-B with the down payment withholding, or with the first principal payment withholding, if there was no down payment.

If the buyer **did not agree** to withhold 3<sup>1</sup>/<sub>3</sub> percent of each principal payment, or did not complete Form 593-I, then follow the instructions for "Sales."

## Box 1 – Escrow or Exchange Number

Enter the escrow or exchange number for the property transferred.

### Box 2 - Date of Transfer, etc.

Sales: Enter the date escrow closed.

Installment Sales: For withholding on down payments, enter the date escrow closed. For withholding on periodic installment payments, enter the date of the installment payment.

Exchanges: Enter the date that the last leg of the transaction was completed. If the exchange failed, enter the date when it was determined that the exchange would not meet the IRC Section 1031 requirements and any cash was distributed to the seller.

### Box 3 - Total Sales Price

<u>Sales:</u> Enter the total sales price of the property, unadjusted for the seller's ownership percentage. However, if on Form 593-C, *Real Estate Withholding Certificate for Individual Sellers*, the seller allocated the sales price based on the portion used as a principal residence verses a rental, enter only the rental portion (e.g. a duplex is sold where the seller lived in one side and rented the other side).

Installment Sales: For withholding on down payments, enter the total sales price for the property transferred, unadjusted for the seller's ownership percentage. For withholding on periodic installment payments, leave this box blank

Exchanges: For all completed IRC Section 1031 exchanges leave this box blank.

If a non-simultaneous exchange is not completed or does not meet the IRC Section 1031 requirements, enter the total sales price.

### Box 4 – Ownership Percentage

Enter this seller's ownership percentage rounded to two decimal places (e.g. 66.67%).

<u>Failed Exchanges:</u> If multiple transferors attempted to exchange this property, enter this seller's ownership percentage. Otherwise, enter 100.00 percent.

## Box 5 – Address

<u>Sales and Installment Sales:</u> Enter the address of the transferred property.

Exchanges: Enter the address of the relinquished property.

## Box 6 - Amount Subject to Withholding

Sales: Multiply the Total Sales Price in Box 3 by the Ownership Percentage in Box 4 and enter the result in Box 6.\* Check the "Total Sales Price x Ownership %" box.

Installment Sales: If you are withholding on the down payment, enter the amount of the down payment. If you are the buyer and are withholding on a periodic installment payment, enter the principal portion of the payment.\* Check the "Installment Payment" box if you are withholding on either the down payment or a principal payment.

Exchanges: For completed IRC Section 1031 exchanges, enter the amount of boot (cash or cash equivalent) received by the seller. Check the "Boot" box.

If a non-simultaneous exchange is not completed or does not meet the IRC Section 1031 requirements, multiply the Total Sales Price in Box 3 by the Ownership Percentage in Box 4, and enter the result in Box 6.\* Check the "Failed Exchange" box.

\* Round the amount to the nearest whole dollar.

## Box 7 – Amount Withheld From This Seller Unless a non-individual seller received a

determination letter from us specifying a reduced withholding amount, multiply the Amount Subject to Withholding in Box 6 by 3.33% (.0333) and enter the result in Box 7. This is the amount to withhold on this seller. Check the ".0333 x Amount Subject to Withholding" box.

If we issued a determination letter allowing reduced withholding, enter the reduced amount from the determination letter. Check the "Reduced by FTB" box, and enter the confirmation number on the line provided.

## **Additional Information**

For more information on real estate withholding, get FTB Pub. 1016, *Real Estate Withholding Guidelines*. To get a withholding form or publication, or to speak to a representative, contact our Withholding Services and Compliance Section's automated telephone service at:

(888) 792-4900 (toll-free), or (916) 845-4900 FAX (916) 845-9512

You can view, download, and print California tax forms and publications from our Website **www.ftb.ca.gov**.

## **Assistance for Persons with Disabilities**

We comply with the Americans with Disabilities Act. Persons with hearing or speech impairments please call:

TTY/TDD .....(800) 822-6268

## Asistencia Telefonica y en el Internet

Dentro de los Estados Únidos,

llame al ......(800) 852-5711

Fuera de los Estados Unidos,

llame al .....(916) 845-6500 (cargos aplican)

Sitio en el Internet: www.ftb.ca.gov

### Asistencia para Personas Discapacitadas

Nosotros estamos en conformidad con el Acta de Americanos Discapacitados. Personas con problemas auditivos pueden llamar al TTY/TDD (800) 822-6268.

### Roal Estata Withholding Tay Statement 2004

503.R

ZVVT IICAI E3	tate with	ilviuilig lax '	Statement		J30-D	
Withholding Agent (Payer/Sende	er) Check one: [	☐ Escrow/Title Compar	y Accommodator/Ir	ntermediary	√ □ Buyer	
Name, Mailing Address, City, State, and		•	Private Mailbox No.	□FÉ		
				Social	Security Number (SSN)	
Seller or Transferor (Complete o	ne 593-B for each	n seller, unless husband	d and wife)			
Name, Mailing Address, City, State, and ZIP Code		•	Private Mailbox No.	. Social Security Number (SSN)		
			1	Spous	se's SSN (if jointly owned)	
				☐ FE	N   California Corporation Number	
				<u>I</u>		
Escrow or Exchange Informatio	n					
1 Escrow or Exchange Number		r, Exchange Completion,	3 Total Sales Price		4 Ownership Percentage	
, and the second	Exchange Failu	re, or Installment Payment				
			\$		. %	
5 Address (or parcel number and cou	nty) of the	6 Amount Subject to Withholding		7 Amoun	7 Amount Withheld From This Seller	
California real property transferred		e	, o		\$	
		P		Check One:		
		☐ Total Sales Price x Ownership %		(.0333 x Amount Subject to Withholding)		
		☐ Installment Payment		Reduced by FTB (Enter Confirmation No. Below)		
		Boot		R0400		
		☐ Failed Exchange (	Total Sales Price x Ownership %)	I		
Preparer: Name and Title (please type or print)		1		Telephone Number		
					( )	
Copy B for Seller or Transfero	r – This is impor	tant tax information	For Privacy	Act Notice	get form FTB 1131 (Individuals only)	
and is being furnished to the Fra			101111140)	71011101100,	get letti 1 12 1 101 (matriadale ettiy)	
your California tax return.						
		593B03	2102		Form FO2 P C2 (NEW 2004	
		1 393803	3103		Form 593-B C2 (NEW 2004	
<b>*</b>		– – Seller: DETAC	CH HERE — — — —			
	re	eturn. For further instructi	ons, get Form 592	OR Write to	-	
instructions for seller of		Ionresident Withholding A	nnual Return, and		RMS REQUEST SECTION	
		Forms FOO D. Normanidant Withhalding Tax			FDANCHICE TAY DOADD	

## iransteror

This withholding of tax does not relieve you from the requirement to file a California tax return and report the sale within three months and fifteen days (two months and fifteen days for a corporation) after the close of your taxable year.

You may be assessed penalties if:

- · You do not file a tax return.
- You file your tax return late.
- The amount of withholding does not satisfy your tax liability.

## **How to Claim the Withholding Credit**

To claim the withholding credit, enter the amount in Box 7 on the line for real estate or nonresident withholding on your tax return.

You must attach the top portion of Form 593-B, Copy B to the lower front of your California tax return.

Note: S corporations, estates, or trusts may need to flow the withholding through to shareholders or beneficiaries instead of claiming it on the tax

Form 592-B, Nonresident Withholding Tax Statement.

## **Additional Information**

For additional information or to speak to a representative regarding this form, call the Withholding Services and Compliance Section's automated telephone service at: (888) 792-4900 (toll-free) or (916) 845-4900.

OR Write to:

WITHHOLDING SERVICES AND COMPLIANCE SECTION FRANCHISE TAX BOARD PO BOX 651 **SACRAMENTO CA 95812-0651** 

For information on requirements to file a California tax return or to get forms call:

From within the United States . . . (800) 852-5711 From outside the United States . . (916) 845-6500 (not toll-free) FRANCHISE TAX BOARD PO BOX 307 RANCHO CORDOVA CA 95741-0307

You can view, download, and print California tax forms and publications from our Website www.ftb.ca.gov.

### Assistance for Persons with Disabilities

We comply with the Americans with Disabilities Act. Persons with hearing or speech impairments please call:

TTY/TDD ..... (800) 822-6268

## Asistencia Telefonica y en el Internet

Dentro de los Estados Unidos,

llame al ..... (800) 852-5711

Fuera de los Estados Unidos,

(916) 845-6500 llame al ...... (cargos aplican)

Sitio en el Internet: www.ftb.ca.gov

### Asistencia para Personas Discapacitadas

Nosotros estamos en conformidad con el Acta de Americanos Discapacitados. Personas con problemas auditivos pueden llamar al TTY/TDD (800) 822-6268.

EAA B

2004 Real Estate W	ithnolding lax	Statement	593-B	
Withholding Agent (Payer/Sender) Check or		ny Accommodator/I	Intermediary   Buyer	
Name, Mailing Address, City, State, and ZIP Code		Private Mailbox No	. ☐ FEIN ☐ California Corporation Number	
			Social Security Number (SSN)	
Seller or Transferor (Complete one 593-B for Name, Mailing Address, City, State, and ZIP Code	each seller, unless husband	d and wife)  I Private Mailbox No	s. Social Security Number (SSN)	
reality, Mailing / Railoss, Only, Charle, and Eli Code		T Trace Manager		
			Spouse's SSN (if jointly owned)	
			− −     □ FEIN □ California Corporation Number	
			E PEIN Camornia Corporation Number	
Escrow or Exchange Information				
	ransfer, Exchange Completion, e Failure, or Installment Payment	3 Total Sales Price	4 Ownership Percentage	
Zxonang	Trailare, or metallinent raymont	<b>\$</b>	. %	
5 Address (or parcel number and county) of the	6 Amount Subject to	+ ·	7 Amount Withheld From This Seller	
California real property transferred	\$		_ \\$	
	Check One:		Check One:	
	☐ Total Sales Price >	•	(.0333 x Amount Subject to Withholding)	
	☐ Installment Payme☐ Boot	ent	Reduced by FTB (Enter Confirmation No. Below)	
	☐ Failed Exchange (	Total Sales Price x Ownership %		
Preparer: Name and Title (please type or print)			Telephone Number	
Copy C for Seller or Transferor – This is in	mportant tax information	For Privac	y Act Notice, get form FTB 1131 (Individuals only	
and is being furnished to the Franchise Tax			,	
your California tax records.				
	593B03	2103	Form 593-B C2 (NEW 200	
	1 393803	5103	1 01111 393-D 02 (NEW 200	
×	— — — Seller: DETAC	NU HEDE		
	return. For further instructi		OR Write to:	
Instructions for Seller or	Nonresident Withholding A	<i>nnual Return</i> , and	TAX FORMS REQUEST SECTION	
Transferor	Form 592-B, Nonresident V Statement.	Vithholding lax	FRANCHISE TAX BOARD PO BOX 307	
This withholding of tax does not relieve you from the requirement to file a California tax return and			RANCHO CORDOVA CA 95741-0307	
report the sale within three months and fifteen	Additional Information		You can view, download, and print California tax	
days (two months and fifteen days for a corporation) after the close of your taxable year.	For additional information of		forms and publications from our Website www.ftb.ca.gov.	
You may be assessed penalties if:	representative regarding thi Withholding Services and C		Assistance for Persons with Disabilities	
<ul> <li>You do not file a tax return.</li> <li>You file your tax return late.</li> </ul>	automated telephone service		We comply with the Americans with Disabilities Act. Persons with hearing or speech impairmer	
<ul> <li>The amount of withholding does not satisfy</li> </ul>	(toll-free) or (916) 845-490 OR Write to:	U.	please call:	
your tax liability.	WITHHOLDING SERVICE		TTY/TDD (800) 822-626	
How to Claim the Withholding	COMPLIANCE SECTIO FRANCHISE TAX BOARD		Asistencia Telefonica y en el Internet Dentro de los Estados Unidos.	

## Credit

To claim the withholding credit, enter the amount in Box 7 on the line for real estate or nonresident withholding on your tax return.

You must attach the top portion of Form 593-B, Copy B to the lower front of your California tax return.

Note: S corporations, estates, or trusts may need to flow the withholding through to shareholders or beneficiaries instead of claiming it on the tax

PO BOX 651 **SACRAMENTO CA 95812-0651** 

For information on requirements to file a California tax return or to get forms call:

From within the United States . . . (800) 852-5711 From outside the United States . . (916) 845-6500 (not toll-free) llame al ..... (800) 852-5711

Fuera de los Estados Unidos, (916) 845-6500 llame al ...... (cargos aplican)

Sitio en el Internet: www.ftb.ca.gov

## Asistencia para Personas Discapacitadas

Nosotros estamos en conformidad con el Acta de Americanos Discapacitados. Personas con problemas auditivos pueden llamar al TTY/TDD (800) 822-6268.

## 2004 Real Estate Withholding Tax Statement

593-B

Withholding Agent (Payer/Sender) Check one:   Escrow/Title Company   Accommodator/					□ Buyer	
Name, Mailing Address, City, State, and			Private Mailbox No.	☐ FEI	N   California Corporation Number	
		•		Social Security Number (SSN)		
				•		
Seller or Transferor (Complete or	ne 593-B for each se	eller, unless husband	and wife)			
Name, Mailing Address, City, State, and	ZIP Code		Private Mailbox No. Soc		ocial Security Number (SSN)	
			•	e's SSN (if jointly owned)		
				☐ FEII	N   California Corporation Number	
				<u>L</u>		_
Escrow or Exchange Informatio	n					_
	Date of Transfer, Exchange Completion, Exchange Failure, or Installment Payment		3 Total Sales Price		4 Ownership Percentage	
			\$		%	
5 Address (or parcel number and county) of the	nty) of the	6 Amount Subject to Withholding		7 Amount Withheld From This Seller		
California real property transferred		\$		<b>.</b>		
		Check One:		Check One:		
		☐ Total Sales Price x Ownership %		☐ (.0333 x Amount Subject to Withholding)		
		☐ Installment Payment		Reduced by FTB (Enter Confirmation No. Below)		
		Boot		R0400		
		☐ Failed Exchange (Total Sales Price x Ownership %)				
Preparer: Name and Title (please type o	r print)			Telephone	Number	_
	-			( )	1	
				/		

### Copy D for Withholding Agent's Records

For Privacy Act Notice, get form FTB 1131 (Individuals only)

## **General Information**

California Revenue and Taxation Code Section 18662 requires the buyer or other transferee to withhold 31/3 percent of the total sales price on the disposition of California real estate when the seller is an individual, a corporation with no permanent place of business in California, or a non-individual with a last known street address (at the time of the real estate transfer) outside of California.

## **Purpose**

Use this form to report the real estate withholding for each seller.

Forms 593 and 593-B replace Form 597, *Real Estate Withholding Tax Statement*, and are to be used for all escrows that close on or after January 1, 2004.

Use a separate Form 593-B to report the amount withheld from each seller. If the sellers are married and they plan to file a joint return, include both spouses on the same Form 593-B.

## **Who Must File**

Any person who withheld on the sale or transfer of California real property during the calendar month must file Forms 593 and 593-B to report and remit the amount withheld. Generally, this will be the title company, escrow company, intermediary, or accommodator.

Normally, the buyer will only complete these forms when reporting the withholding on installment payments.

### When and Where to File

File **Copy A** of Form 593-B with Form 593 and pay the amount of tax withheld within 20 days following the end of the month in which the transaction occurred.

If a non-individual seller requested a waiver from FTB before the close of escrow, but has not received a response by the time escrow closes, the parties may direct the escrow person to hold funds for withholding in trust for 45 days. If at the end of 45 days we have not responded, the escrow person should call us at (888) 792-4900 to check the status before remitting any withholding.

Attach **Copy A** of Form 593-B to the back of Form 593 and mail with payment to:

FRANCHISE TAX BOARD PO BOX 942867 SACRAMENTO CA 94267-0001

Distribute the other copies of Form 593-B as follows:

- Copies B & C Send to sellers within 20 days following the end of the month in which the transaction occurred.
- Copy D Retained by withholding agent.

## **Interest and Penalties**

Interest will be assessed on late withholding payments and is computed from the date due to the date paid.

If the real estate escrow person does not notify the buyer of the withholding requirements in writing, the penalty is the greater of \$500 or ten percent of the required withholding.

If the buyer (after notification) or other withholding agent does not withhold, the penalty is the greater of \$500 or ten percent of the required withholding.

If the withholding agent does not furnish complete and correct copies of Form 593-B to the seller by the due date, the penalty is \$50 per Form 593-B. If the failure is due to an intentional disregard of the requirement, the penalty is the greater of \$100 or ten percent of the required withholding.

If the withholding agent does not furnish complete and correct copies of Form 593-B to the <u>FTB</u> by the due date but does file them within 30 days of the due date, the penalty is \$15 per Form 593-B. If Form 593-B is filed more than 30 days after the due date, the penalty is \$50 per Form 593-B. If the failure is due to an intentional disregard of the requirement, the penalty is the greater of \$100 or ten percent of the required withholding.

## **Specific Instructions**

## **Withholding Agent**

Check the box to indicate the type of withholding agent (the person actually sending the withholding to the FTB). Typically, this is the escrow or title company for regular sales and simultaneous Internal Revenue Code (IRC) Section 1031 exchanges; the accommodator or intermediary for non-simultaneous exchanges; and the buyer for installment payments.

Enter the name, address, and tax identification number of the withholding agent (payer/sender).

Enter the social security number only when the buyer, who is an individual, is sending the withholding payment.

## **Seller or Transferor**

Enter the name, address, and tax identification number of the seller or transferor. If the seller is an <u>individual</u>, enter the social security number (SSN). If the sellers are husband and wife and plan to file a joint return, enter the name and SSN for each spouse. Otherwise, do not enter information for more than one seller. Instead, complete a separate Form 593-B for each seller.

If the seller is a <u>revocable trust</u>, enter the grantor's individual name and SSN. Do not enter the name of the trust. (For tax purposes, the revocable trust is transparent and the individual seller must report the sale and claim the withholding on the individual's tax return.)

If the seller is an <u>irrevocable trust</u>, enter the name of the trust and the trust's federal employer identification number (FEIN). If the trust has not received a FEIN, then enter the trustor's SSN. **Do not enter trustee** information.

For all other <u>non-individual</u> sellers, enter the FEIN or California corporation number.

## **Escrow or Exchange Information**

### **Caution – Installment Sales**

Follow the Installment Sales instructions only if the buyer <u>agreed</u> to withhold 3<sup>1</sup>/<sub>3</sub> percent of each principal payment. The buyer must have completed and signed Form 593-I, *Real Estate Withholding Installment Sale Agreement*, to defer any withholding. Attach Form 593-I behind the Form 593-B with the down payment withholding, or with the first principal payment withholding, if there was no down payment.

If the buyer **did not agree** to withhold 3<sup>1</sup>/<sub>3</sub> percent of each principal payment, or did not complete Form 593-I, then follow the instructions for "Sales."

## Box 1 – Escrow or Exchange Number

Enter the escrow or exchange number for the property transferred.

### Box 2 - Date of Transfer, etc.

Sales: Enter the date escrow closed.

<u>Installment Sales:</u> For withholding on down payments, enter the date escrow closed. For withholding on periodic installment payments, enter the date of the installment payment.

Exchanges: Enter the date that the last leg of the transaction was completed. If the exchange failed, enter the date when it was determined that the exchange would not meet the IRC Section 1031 requirements and any cash was distributed to the seller.

### Box 3 - Total Sales Price

<u>Sales:</u> Enter the total sales price of the property, unadjusted for the seller's ownership percentage. However, if on Form 593-C, *Real Estate Withholding Certificate for Individual Sellers*, the seller allocated the sales price based on the portion used as a principal residence verses a rental, enter only the rental portion (e.g. a duplex is sold where the seller lived in one side and rented the other side).

Installment Sales: For withholding on down payments, enter the total sales price for the property transferred, unadjusted for the seller's ownership percentage. For withholding on periodic installment payments, leave this box blank.

Exchanges: For all completed IRC Section 1031 exchanges leave this box blank.

If a non-simultaneous exchange is not completed or does not meet the IRC Section 1031 requirements, enter the total sales price.

### Box 4 – Ownership Percentage

Enter this seller's ownership percentage rounded to two decimal places (e.g. 66.67%).

<u>Failed Exchanges:</u> If multiple transferors attempted to exchange this property, enter this seller's ownership percentage. Otherwise, enter 100.00 percent.

## Box 5 – Address

<u>Sales and Installment Sales:</u> Enter the address of the transferred property.

Exchanges: Enter the address of the relinquished property.

## Box 6 – Amount Subject to Withholding

Sales: Multiply the Total Sales Price in Box 3 by the Ownership Percentage in Box 4 and enter the result in Box 6.\* Check the "Total Sales Price x Ownership %" box.

Installment Sales: If you are withholding on the down payment, enter the amount of the down payment. If you are the buyer and are withholding on a periodic installment payment, enter the principal portion of the payment.\* Check the "Installment Payment" box if you are withholding on either the down payment or a principal payment.

Exchanges: For completed IRC Section 1031 exchanges, enter the amount of boot (cash or cash equivalent) received by the seller. Check the "Boot" box.

If a non-simultaneous exchange is not completed or does not meet the IRC Section 1031 requirements, multiply the Total Sales Price in Box 3 by the Ownership Percentage in Box 4, and enter the result in Box 6.\* Check the "Failed Exchange" box.

\* Round the amount to the nearest whole dollar.

# Box 7 – Amount Withheld From This Seller Unless a non-individual seller received a determination letter from us specifying a reduced withholding amount, multiply the

reduced withholding amount, multiply the Amount Subject to Withholding in Box 6 by 3.33% (.0333) and enter the result in Box 7. This is the amount to withhold on this seller. Check the ".0333 x Amount Subject to Withholding" box.

If we issued a determination letter allowing reduced withholding, enter the reduced amount from the determination letter. Check the "Reduced by FTB" box, and enter the confirmation number on the line provided.

## **Additional Information**

For more information on real estate withholding, get FTB Pub. 1016, *Real Estate Withholding Guidelines*. To get a withholding form or publication, or to speak to a representative, contact our Withholding Services and Compliance Section's automated telephone service at:

(888) 792-4900 (toll-free), or (916) 845-4900 FAX (916) 845-9512

You can view, download, and print California tax forms and publications from our Website www.ftb.ca.gov.

## **Assistance for Persons with Disabilities**

We comply with the Americans with Disabilities Act. Persons with hearing or speech impairments please call:

TTY/TDD .....(800) 822-6268

## Asistencia Telefonica y en el Internet

Dentro de los Estados Únidos,

llame al ......(800) 852-5711

Fuera de los Estados Unidos,

llame al ......(916) 845-6500

(cargos aplican)

Sitio en el Internet: www.ftb.ca.gov

### Asistencia para Personas Discapacitadas

Nosotros estamos en conformidad con el Acta de Americanos Discapacitados. Personas con problemas auditivos pueden llamar al TTY/TDD (800) 822-6268.